

## APPENDIX 1 - GLA Elections, 3 May 2012

### Issues with Polling Stations

#### ACTION PLAN

Polling District	Polling Station	Issue	Action taken/to be taken
OR3	Blenheim School	Email received from Admin Officer after GLA Elections – they are not happy with school being used as a polling station as it is inconvenient not being able to go into or use our hall	<p>Sent e-mail reminding them of legal responsibilities, and suggesting that may be possible for school to stay open.</p> <p style="text-align: center;"><b>No further action to be taken</b></p>
CC2	Bromley Road Infant School	<p>Chair of Governors contacted Councillor Wells and asked to remove School from being a polling station as on the Friday after polling day, they had their lowest attendance this year.</p> <p>Also received e-mail from Head teacher after GLA Elections expressing her hope that we will find alternative venue before next election in 2014</p>	<p>Given suggested alternative venues: -</p> <ul style="list-style-type: none"> <li>● Methodist Hall, Bromley Road</li> <li>● Public Halls, Bromley Road</li> </ul> <p style="text-align: center;"><b>Investigations to be undertaken to see if either venue is suitable</b></p>
BK2	Bullers Wood School	Finance Manager advised prior to GLA Elections in February 2012 that following an increase of 6 <sup>th</sup> form students, 'space is limited generally let alone having to set aside an area for a polling station' Asked us to find alternative venue for GLA Elections	<p>Sent email reminding them of legal responsibilities, that the RO doesn't have power to change physical location of polling place (Full Council only), and that poll cards (notifying voters of the date of the elections and their polling station) in process of being printed.</p> <p>Response received from Finance Manager that they could accommodate us in the usual position and would try and restrict any big deliveries on the day to ease any congestion</p> <p style="text-align: center;"><b>No further action to be taken</b></p>
PE3	Harris Academy (formerly Cator Park School)	E-mail received from Communications & Events Manager at the Academy prior to GLA Elections in February 2012 – lack of kitchen & toilet facilities in	Sent e-mail advising them of legal responsibilities as an Academy, confirming that kitchen & toilet facilities only required for (RO) staff use (not the

		the area (Dance Studios) where polling station is located + safeguarding issues. Wanted to move polling station to their small gym which is located in their sports building on the other side of the road	public), that the RO doesn't have power to a change physical location (Full Council only), and that poll cards would be printed/delivered before this could be agreed.  Response received from Communications & Events Manager that they will keep to usual arrangements except will ask (RO) staff to wear visitors badges  <b>No further action to be taken</b>
MO2	Castlecombe Primary School and Mottingham Children & Family Centre	Following Polling District Review in 2011, and as requested by local councillors, enquiries made as to whether the Children & Family Centre could be used in place of School	Advised by councillor that arrangements could not be sorted out with leader who runs daily playgroup at the Centre (will not agree to close nursery on polling day). Polling station to remain at the School  <b>No further action to be taken</b>
BH1	Oaklands Primary School	Discussions between Head teacher and local councillors at end of 2011. Can school be kept open on polling day? They would we be happy to move polling station to a double classroom unit adjacent to the entrance to school?	Contacted Head teacher in February 2012. She had already made arrangements for the school to close as usual at GLA Elections.  <b>Agreed to arrange site visit at later date after the GLA Elections</b>
CL1	Stewart Fleming Primary School	Head teacher phoned Electoral Services at end of 2011 to see if we would agree to move the polling station within the school for security reasons. He was not proposing to open the school on polling day but a number of items had gone missing following recent elections. He says that the proposed place is closer to the Main entrance and more accessible to voters	Visited school. Agreed to move polling station to place he suggested. More convenient for voters to access from Suffield Road. Will put a note on poll cards and ensure staff put up additional signage on polling day  <b>No further action to be taken</b>
FC5	Tubbenden Primary School	Following GLA Elections, Councillor contacted Electoral Services to advise that he was not happy with polling station being in Music room as no disabled access for people in wheelchairs, door has to be left open all day and no kitchen facilities for staff to use	Councillor asks that we Investigate if school hall can be used at future elections  <b>Site visit to be arranged with Head teacher to discuss</b>
CH5	St Peter & St Paul RC School	Following GLA Elections local Conservative Agent advised some voters were unable to get to polling	No complaints reported to Electoral Office on day or after

		station by car, due to large size meetings involving the total use of the car park facilities. School at end of long drive with no nearby parking	Full access is always requested at the time of booking – must be emphasised by RO when next booking premises  <b>No further action to be taken</b>
BK1	Scotts Park Primary School	Following GLA Elections local Conservative Agent advised some voters were unable to get to polling station by car, due to a one day conference organised by school involving the total use of the car park facilities. School set well back into school grounds, with nearby public roads heavily parking restricted	No complaints reported to Electoral Office on day or after  Full access is always requested at the time of booking – must be emphasised by RO when next booking premises  <b>No further action to be taken</b>
BC3	Bromley Education Development Centre, Princes Plain	Email received from Business Unit Administrator after GLA Elections advising that venue may not be available in 2014	<b>Keep under review</b>
CL2	St Michael's Church Hall	Letter received from Secretary after GLA Elections advising that they are currently in negotiations to sell the church hall. Intend to build a new church hall integrally with the main body of the Church in Ravenscroft Road (immediately to the rear of the existing church hall) and they will have the facilities to offer alternative polling accommodation	<b>Keep under review</b>